

To: Members of the Executive
(Cllrs Bastone, Gilbert, Hawkins, Hicks,
Saltern, Tucker, Ward and Wright)

Our Ref. CS/KT

cc: Remainder of Council (for information)
Usual officer and press circulation

14 April 2014

Dear Member

A meeting of the **Executive** will be held in the **Cary Room**, Follaton House, Plymouth Road, Totnes on **Thursday, 24 April 2014 at 10.00 am** when your attendance is requested.

Yours sincerely

Kathryn Trant
Member Services Manager

<p>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT MEMBER SERVICES MANAGER ON DIRECT LINE 01803 861185</p>
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AGENDA

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Executive held on 6 March 2014 (previously circulated);
2. **Members in Attendance** – the Chairman is advised of non Executive Members wishing to speak;
3. **Urgent Business** - brought forward at the discretion of the Chairman;
4. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
5. **Declarations of Interest** - Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;
6. **Public Question Time** – a period of up to 15 minutes is available to deal with questions submitted to the Council in accordance with the Executive Procedure Rules (page 1 only);

7. **Our Plan** – to consider a report which seeks recommendation to Council of formal approval of the principle of ‘Our Plan’ as the Council’s single overarching strategic plan for the South Hams and approval of associated documents (pages 2 to 48);
8. **Yealmpton Car Park** – to consider a report which updates Members on discussions with Yealmpton Parish Council and the community in relation to the car park (pages 49 to 52);
9. **Capital Programme Monitoring** – to consider a report which advises Members of the progress on individual schemes within the approved capital programme including an assessment of their financial position (pages 53 to 63);
10. **Salcombe Fish Quay and Slipways: Review of Fishermens’ Quay and Slipway Charges and All Slipway Charges in Salcombe for 2014/15** – to consider a report which sets out proposals for fees and charges for the use of Salcombe Fish Quay and Slipway Charges and All Slipway Charges in Salcombe for 2014/15 (pages 64 to 69);
11. **Risk Based Verification Policy** – to consider a report that advises Members of the new approach to verifying claims for Housing Benefit and Council Tax Reduction and to seek approval of the Risk Based Verification Policy (pages 70 to 85);
12. **Transfer of Plympton RDC Chain** – to consider a report which seeks to transfer ownership of the chain that previously belonged to Plympton St Mary Rural District Council to Plymouth City Council (pages 86 to 89);
13. **Write-off Report** – to consider a report which informs Members of the debt written off for all revenue streams within the Revenue and Benefits service (pages 90 to 95);
14. **Reports of Other Bodies** – to receive, and as maybe necessary to approve, the minutes and any recommendations of the under-mentioned body:-
 - (a) Corporate Performance and Resources Scrutiny Panel: 13 March 2014 (pages 96 to 102);
 - (b) Economy and Environment Scrutiny Panel: 20 March 2014 (pages 103 to 114);
 - (c) Community Life and Homes Scrutiny Panel: 27 March 2014 (pages 115 to 122).

Members of the public may wish to note that the Council's meeting rooms are accessible by wheelchairs and have a loop induction hearing system

Please note that this agenda is available on audio cassette for those with a visual impairment

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER
THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER**

If you or someone you know would like this publication in a different format, such as large print or a language other than English, please call Kathryn Trant on 01803 861185 or by email at: kathryn.trant@southhams.gov.uk